

# Minutes for June 16, 2015 Meeting

1. Call to order at 7:00. Members present: Ellen Sherry, Sean Obrien, Drew Kroft, Jason Schoen, Rob Partlow, Laura McClendon, Mary Hanratty, Joe Castaldo, Scott McDonald, Kim Ferraioli, Nancy Paulsen, Marc Price, Lucette Robillard
2. Coaches Report:
  - a. Sean Obrien reports despite limited water time overall the program had a successful season with freshman and Varsity programs earning championships and Freshman 8 finishing middle of the pack.
  - b. Regionally Shen ranks in the top 25%. However, the program is lagging in Northeast performance due to speed. Speed improvement needed for the program to be competitive in the NE. Younger groups are focused on speed i.e. Freshman Boys want to be the fastest. Board would like to understand and possibly post the desired speeds. Discussion around setting speed goals.
  - c. Nisky has no definite times for mod champs yet – may still be two day event. UPDATE: We have received confirmation that all races will take place on Saturday.
3. Coach Recruitment:
  - a) Focusing on former graduates as coaches.
  - b) High concentration of junior rowers but staffing junior coaches is challenging in this area.
  - c) Posted position on Craig's List and word of mouth.
  - d) Staffing an issue for all programs.
  - e) All summer coaching positions are full.
  - f) Discussion around issues bringing folks in from outside of the states and the difficulty of sourcing coaches from outside of the capital district.
4. Head Coach Search:
  - a) Former Nisky head coach, Mike Gilbert interviewed yesterday 6/15.
  - b) Drew has two other candidates that may or may not be more expensive.
  - c) Do we have a position for a talented coach - may not be a head coach.
  - d) Candidate from Rochester looking to move out here. He wants to get experience and move on to a college role.
  - e) Differ to Sean for the final say. Sean is the face of Shen Crew.
  - f) Two salaried position - Head Coach and Executive Director. Sean can fill either spot.
  - g) Committee gives final approval but Sean picks the candidate.
  - h) Committee to present candidates - strengths and weaknesses to board for final decision.
5. Modified
  - a. Many changes from the beginning of the season to the end.
  - b. Not enough structure, organization is very scattered.
  - c. Concerns over Coach Dave's style and leadership. Kids were not having fun. Many compliments to Scott.
  - d. No planning during the free week.
  - e. Kids point of view - Dave knows rowing and he loves rowing. He doesn't love rowers.
  - f. Chris Chase wants to scrimmage weekly during the summer.
  - g. Scott is interested in coaching over the summer ( 7 mods)
  - h. Scott to provide Sean with input on organizational needs.
  - i. Parent and child interview / questionnaires or all Spring Rowing families going out in July.
6. Summer Registration
  - a) Confirmed Summer registration - **Mods - 7 confirmed, Varsity - 34 - confirmed**
7. Treasury Report

- a) Receivables, Billings
  - 1. Checking Account Balance - \$24,000
  - 2. Outstanding Bills - Upstate Travel Paid - \$2,100
- b) Deposits:
  - 1. \$3972 and change does not include banquet
- c) Upcoming Expenses:
  - 1. Shen Bus Bill
  - 2. Mod Bus and Varsity Bus - want to use Upstate for all seasons
  - 3. Two buses through the School - best rate
  - 4. Joe and David Christopher to talk with Brown about a reduced rate.
- 8. Fund raising Report
  - a. Golf
    - 1. Laura met with Van Patten on 6/15 confirmed the date for the outing will be Sunday, September 20<sup>th</sup>.
    - 2. Full 18 holes followed by dinner
    - 3. Need to offer the option to buy dinner separate from golf.
    - 4. Max out at 144 tickets. Double the attendances vs LY.
    - 5. Pamphlet and flyer will be coming next week.
    - 6. Nancy volunteered husband for helping with the pamphlet.
    - 7. Dinner dependent on sponsors - nicer dinner if we have more corporate sponsors.
    - 8. 50/50 , Mulligans, etc. – generated approximately \$5,000 in profit last year.
  - b. Henley:
    - 1. bottle drive, chipotle, Hoffman carwash need to be ready for July 8th
    - 2. Laura Scaripoli - Chipotle.
    - 3. Hoffman's Car Wash
    - 4. Bottle Drive - How Many Buy Outs? ( 41 families ) Successful Bottle Drive = \$5,000 last bottle drive = \$1,500 ( 79 families participated)
    - 5. Consideration given to Rent a Rowers for yard work and mulching?
    - 6. Summer Tee Shirts - Kim to follow-up
    - 7. Wicked Smart store - open twice a year for Shen Crew.
    - 8. Can we have Wicked Smart attend a Regatta?
    - 9. Intentionally offered limited clothing options to maintain uniform / clean look for the team.
    - 10. Can freshman attend the Henley? If interested please talk to the coach. Thrilling / Fun event. Worth the experience.
- 9. Corporate Seal
  - a) Corporate Seal is required per the bylaws and NYS requirements.
  - b) Board agrees to have the seal and binder made.
  - c) Laura having corporate seal and Shen Crew binder made.
- 10. Volunteer /Safesport report
  - 1) Mary distributed job Volunteer list for everyone to review & confirm.
  - 2) Camille and Grace to reviewed the list from food tent & boathouse perspective.
  - 3) Working document. Each season the document is updated. Golf to be added.
  - 4) Need to send list of volunteers to Mary by the middle of August ( add to calendar??)
  - 5) Safesport committee - made up of three people trained by the school Stella, Lisa and Tristen , Mary and Grace . Committee reviews all compliant and follow-ups with a meeting, letter or phone call with both sides. Consequences are decided by the committee. Develop a structured escalation process - 1st offense, 2<sup>nd</sup> Offense, 3rd offense, etc.
  - 1) Safe sport video and documentation needs to be reviewed each season.
  - 2) Safesport Registration - Scott discovered learning / behavioral issues at the end of the season that would have been helpful to know at the beginning of the season.

- 3) Can we ask for behavioral / learning issues as well as medical? Perhaps we can ask - can you tell me what would help us best coach your child?
- 4) Need a signed form / physical from the physician.
- a) Volunteer Report
  - 1) 8 Families who did not volunteer and will be charged \$100. Families not in good standings will not be allowed to register without payment in full.
  - 2) Receivables are reviewed in August. Board to determine if receivables should be written off, etc.

#### 11. Boathouse report

- a) Boathouse cluttered - workbench a mess. Need to improve appearance.
- b) Develop a system for the rowers to clean up the boathouse or volunteer day.
- c) Dave to handle to the workbench clean up.
- d) Lockers would be a great addition if space permits and cost is correct.
- e) Detailed attendance plan and organization. Scott to share.
- f) Laura to send volunteer list out.

#### 12. Regatta Planning Update

- a) Rob needs a list of all the Fall Regattas so he can coordinate with Camille.
- b) Don't expect many changes to the fall schedule in 2015 vs fall 2014. Request to go to Pittsford in 2015.
- c) Reservations for Philly Youth -
- d) Rob - Need to know if we are sending a tent? Do we provide food for the kids?
- e) Marriott rate \$139 block of rooms reserved
- f) Lisa handling travel arrangements connecting with Maggie on rooms
- g) Vans for Henley, rooms at Brock University - Mike Meier handles the rooms.
- h) Henley flyers need to go out as soon as possible because the races 1st week of August.
- i) Reservations for New Hampshire Regatta and Head of the Charles, Fall 2015
- j) Rob to follow-up with Ginny to find out if she reserved any rooms for Head of the Charles.

#### 13. Bylaws review

- a) Bylaws require board to sign a Confidentiality agreement.
- b) Requires a monthly meeting. Must have a quorum Board can meet with three days assuming 7 or more people agree.
- c) Conflict of interest - states we will not vote on anything we have a personal interest in.
- d) The Corporation will have insurance to indemnify the members. Director and Officer Liability insurance.
- e) Review of how meetings are to be conducted

#### 14. Merger

- a) Board has the arguments. Next step is to schedule merger meeting. Committee would present advantages.
- b) SGS has an eleven person board. Board wants Shen to change their name to foster
- c) Currently the booster only support Shew Crew but going forward it could support Shen and all the SGS schools.
- d) Friends of Shen Crew would be dissolved.
- e) SGS offers a growth plan of 10 - 15%.
- f) Physically almost a capacity. Maritime center is another option. May be available within a year. Community rowing center.
- g) Additional rowers enable the team to achieve critical rowers.
- h) Will still offer letters and scholarships.
- i) Suggestion to have a general meeting to discuss.
- j) Joe on point to get the meeting on the calendar.

#### 15. Family Row Saturdays in July/August

Adjournment: 10:00.