

September 20, 2016 Board Minutes

7:07 Open Meeting – 3 members were present. The matter of missing items from locker rooms was discussed. Stealing is against the code of conduct and the coaches held discussions with the teams as reminders. Getting locked bins or locks on doors with boathouse working having a key was suggested and will be discussed by board to determine which approach is feasible. The second topic was about a boat of 5 boys was left on land during Mod practice. Sean addressed this situation. The coached instructed them to take a boat and meet at power lines marker down river as usual. All the boats were launching, Dave had new Mod coach in launch with him and was explaining things to her so did not see all boats launch. When they got to the marker the coaches realized the boys were not there and all coaches and boats turned around and went back and the boys were under pavilion. There was a boathouse worker and freshman coach on land so boys were not alone nor in danger. It was an unfortunate miscommunication and the coaches and kids will work to avoid reoccurrence. Third topic raised was if there is option for one day a week to have later buses and later practice so kids can participate in other school activities. The Shen transportation has no additional buses for us and cannot accommodate any change. If the kids need to come late, parent carpools would need to be organized. The issue of some kids coming late is that the other kids and boats may have already launched depending on times and with fall getting dark, holding practice to later times becomes difficult. Coaches stated if kids need to miss practice to balance other activities that they notify them in advance to make them aware.

Last month's minutes were accepted electronically on 9/6/16 and posted to website. It was also noted by Laura that an email discussion of the board discussed and agreed that if any injury is treated at boathouse that an incident report must be filed and should be emailed to BOD so everyone is aware of incident.

At 7:50 the meeting was called to order at the Gowana Middle School Library.

Board Members present: Laura McClendon, Deb Curto, Jason Schoen, Barb Moore, Kim Ferraioli, Jon Slepski, Sean Obrien, Nancy Paulsen, Paul Ennis, Mary Hanratty and Rob Partlow. Also present: Mike Gilbert

1. Maritime Center update – Jason shared update on the Maritime foreclosure. The judge signed off on the foreclosure note so next steps will be the property trustee auction. At the Trustee Sale, the property is auctioned in public to the highest bidder, who must pay in cash, typically with a deposit up front and the remainder within 24 hours. It's unknown if there will be any bidders or interest. Prime properties that owns land near the maritime may have interest but they'd proposed 2 plans to Alpaus that have not been approved so everything will depend on town and state approvals.
2. Coaches Report:
 - a) Coach Sean shared that fall season is in full swing. Modified are finishing second week and all teams have had good weather with lots of water time.
 - b) Coach staffing was challenging this past few days with Justin and Lindsey out unexpectedly and Dave away on preplanned vacation. Dave is back tomorrow as is Justin so all should be well.
 - c) Sean & Mike met with healthplex to start winter program planning. It was agreed to again hold a parent orientation day and have the varsity possibly demonstrate some routines for new members and parents to see. Winter program will start in December, exact date to be confirmed and busing has already been requested by Shen transportation. They also scoped out a gym in Malta but were no impressed so Healthplex remains best option.
 - d) Oar project – 5 quad sets were redone and the rest will be done this week. The kids have already started using the renovated oars in practice.

- e) Mod program – the Koda gym has been secured for winter training to start in January. Sean will talk with Dave when he gets back about organization of mod program to get plans in place so kids can get on water faster and have less down time.
- 3) Financial Reporting – Nancy shared handouts with break downs of yearend income and expenses. Income categories of Dues, Fundraising, Travel, Donations and other. Nancy coordinated these categories & expenses with accountant so they are in sync. With October 6th being date for final payments, more income is expected for next banking statement. A restricted fund has been set up and currently has \$10k for the equipment fund. SPAC profit as of end of August raised \$6,082 with one more concert check still coming. Spring fundraisers still need to be balanced and compared to last spring. Last year we had expense overture of approximately \$10k but some of the numbers need to be re-categorized. The overture in part was due to low travel assumptions of bus costs and food so the increase made for this season for travel fee and reduction of food tent expenditures are expected to avoid it going forward. Nancy, Deb and Jason will meet to start working on budget for the next fiscal year.
- 4) A discussion regarding the Tuition assistance fund or “scholarship” fund is stated mandatory in our bylaws. A discussion and vote was made to keep \$1k in the fund, any overage should it occur will sweep into the equipment fund.
- 5) Travel – Jon received 6 emails of parents interested in being chaperones for the New Hampshire regatta. 4 Chaperones will be needed and one to drive van of 12 kids. The bus has capacity for 55 and there are 62 athletes plus coaches. The van versus a second bus is another change that will save significant funds over last year where two buses were paid for and there was a lot of empty seating. (Parents not chaperoning did not take this option to ride bus). For the Charles travel regatta, Sean made an arrangement for Nisky to tow the boat and discussion of having him drive a van for the kids is being researched. Hotel information needs to go out to those families.
- 6) Fundraising update – A parent approached Barb asking us to put a link on our website for members to order protein drinks and portion of the sales would be donated to team. We cannot endorse any products so this arrangement cannot be allowed. Barb reviewed the Scrip fundraiser with the board and the potential could be meaningful. Information was included in this week’s newsletter and a separate email was discussed to go out maybe next week launching it separately. A suggestion was made for Barb to tell parents at the regatta about it in efforts to gain interest and educate everyone on this new opportunity. Another new program we are piloting is Clynk bottle/can redemption run by Hannaford. We have 10 families testing it to see procedurally and monetarily if it earns what we would need it to for possible permanent fundraiser.
- 7) Policies Manual– Comments were sent to Joe and a suggestion to have our lawyer Rich review it was made and agreed upon. Sean will forward it to him asking for his edits and feedback. This document is still in draft form until we get comments back.

Meeting adjourned at 9:30 pm.